# EFFL

# (Elizabethtown Flag Football League)

# Meeting Minutes

February 17, 2020

1. Call to order

Danny Payne called to order the regular meeting of the EFFL (Elizabethtown Flag Football League) at 6pm on 2/17/2020 at Flywheel Brewery 218 S Mulberry St Suite 103, Elizabethtown, KY 42701.

1. Roll call

Victoria Hodgens conducted a roll call. The following persons were present: Victoria Hodgens, Danny Payne, Gary Simpson, Nanette Smallwood, Troy Smallwood, Mike Reed, Brandon McKina, Thomas Lamb

1. Approval of minutes from last meeting

Victoria Hodgens advised these are the first meeting minutes. No previous meeting minutes read.

1. Open issues
	1. Parent Questions

All parent questions via social media, email, call, or text have been answered.

* 1. Open Balances

No open balances remain.

* 1. Coaches

Two coaches left to have background checks completed before they can be assigned to a team.

* 1. Scheduling

Scheduling Program – get Nannette access to programming to start manipulating the schedule.

Timing – practices will be moved from 1hr to 45min to allow time to get players/coaches from practice field to playing field. This will allow all games to be played.

Spring Break – this season we are playing both sides of Spring Break weekend. Will review this year’s attendance and make determination for next season.

Weather – practice/games will not be cancelled unless there is lightening, or the Elizabethtown Sports Park releases a cancellation for their facilities. All determinations will be made and communicated by the President of the league, Danny Payne.

Make-up week – one built in makeup week. Can be used for tournament if no cancellations are issued.

* 1. Logo T-Shirts

Brandon McKina to have completed by opening day.

1. New business
	1. Coaches/Officials Meeting

Meeting to take place on 3/2/20.

Coaches and Officials to be trained together with 30-45min PowerPoint. Can then break out into 15-20min session to go over specific topics.

Gary and Operations to speak at meeting to give additional information or answer questions.

* 1. Officials

Gary Simpson to check to see if we can use the ref room at the Elizabethtown Sports Park during games.

Officiating Cards – track games played, scores, and sign-off for pay.

Danny Payne purchased extra gear. Danny will be responsible for washing gear after each game.

Additional whistles ordered. Refs can keep whistles. Additional ones available if they are lost. They will not be reused by different official.

Officials will be paid $20/game. Pay will be distributed after the conclusion of each game/game day.

First week teams will scrimmage. Refs will need to be available for non-paid training.

Board members to be available for officiating, if needed.

* 1. Financials

Insurance paid by league President, Danny Payne. Paid for 20 teams to cover the 18 projected to have additional cushion.

Currently waiting for equipment costs, National Flag Football payment, and late registration fees to process.

Once finalized, board will begin to budget for the 2021 season. Budget will be created with 150% growth in mind. This will require additional fields/equipment/resources. Plan is for a 9-week 2021 season. 1-week practice, 7-week games, 1-week playoffs.

At this time no worries that costs will exceed donations/registration income.

* 1. Opening Weekend

Mayors of Elizabethtown and Radcliff to come out to opening weekend of games.

News Enterprise (local newspaper) and possible Quicksie (local radio station) to be present.

Greg Milby (KY Heartland) use drones to record game action for future use/promotions. May be opening weekend or Saturday game in the future.

* 1. Equipment

Field Markers – Victoria Hodgens getting field signs to display field numbers. Fields 10 (A-D) Fields 11 (A-D)

Official Cards – Danny Payne believes there are officiating cards in the new equipment that was ordered for refs. Will look and order some if they are not present.

Footballs/Equipment

Garry Simpson to order one football per team for practices. Coaches may keep for entire season and then return. Additional balls will be available during practice. These will need to be returned before leaving the fields.

Need 8 Large (U14), 6 Mid-Sized (U10), and 4 Small (U6). Danny Payne to order three ball bags to carry extra league equipment.

One member of the board will be responsible for inventorying and bringing additional equipment/footballs to each session. Troy Smallwood will schedule/make sure a member is available to do so.

Jerseys/Flags/etc. – Gary Simpson to order jerseys no later than 2/18/20 to ensure delivery before season begins. Once jerseys are delivered, board will meet to sort.

* 1. Rosters

Rosters/team assignment for each age group completed.

Waiting on a couple of coach background checks to complete coach assignment.

Finalized rosters will be completed and available to coaches/parents on or before the coaches meeting on 3/2/20.

* 1. Future Board Meetings

Board will meet on 3/7/20 @ 3pm (Gary Simpson to confirm with Elizabethtown Sports Park) to evaluate the fields.

Next board meeting to be held 3/9/20 at Flywheel Brewery following the coaches/officials meeting.

1. Adjournment

Danny Payne adjourned the meeting at 8:00pm.

Minutes submitted by: Victoria Hodgens

Minutes approved by: Name